

JEFFERSON COUNTY FIRE DISTRICT #3  
Port Ludlow, Washington 98365

March 8, 1983

MINUTES OF COMMISSIONERS' MEETING

The meeting was called to order at 7:30 p.m. by Chairman Dennis Hannan. Also present were Commissioners "Bunk" Bolles and Gene Hansen, Secretary Sue Carr, Captain Jerry Weidner, Aileen Lopeman, Bruce Crittenden, Jeannine Derrig, George Grandell and Bill Lind. Chief DeLeo and Captain Conrad were attending a Fire Investigation Workshop in Ellensburg.

Chairman Hannan read the minutes of the February 8 meeting which were approved as read.

Old Business

Upon advice by the Secretary that the Existing petty cash fund needed to be more formally established, it was moved by Commissioner Bolles, seconded by Commissioner Hansen and approved to pass Resolution No. 102 setting up said petty cash fund in the amount of \$25 and designating the District Secretary as the custodian.

It was decided that the Commissioners and Secretary would individually fill out and return the forms requesting preferences on scheduling, programs, etc. for the newly established Jefferson County Fire Commissioners Association.

Jeannine Derrig introduced herself as Commander of Coast Guard Auxiliary Flotilla 41 and presented Bill Lind, Public Education Officer, George Grandell, Vessel Examination Officer, and "Bunk" Bolles, Communications Officer. (At this time Mr. Bolles temporarily moved from the Commissioners' table and joined the Coast Guard Auxiliary group.) Discussion followed on the proposed Hall Rental Policy with Mr. Grandell stating that the Auxiliary realized the costs of lighting and heating the Fire Hall for meetings and that in the future they would use private homes whenever possible for small groups of six or eight people but felt that the Auxiliary was a service organization and should be given free use of the Fire Hall when holding large meeting. Chairman Hannan read a letter from Roy Robeck (copy attached) stating he was President of an organization owning a hall within the District also used for meetings and felt it was improper that he should have to compete for business with a free Fire Hall. Lengthy discussion followed regarding types of organizations requesting use of the Fire Hall and their connection with or contributions to the Fire Department. Commissioner Hansen wondered if there was an RCW covering this matter. After an item-by-item discussion of the proposed Hall Rental Policy, it was moved by Commissioner Hansen, seconded by Commissioner Hannan and approved that the Hall Rental Policy be amended per the discussion (copy of final version attached). Commissioner Bolles did not vote due to his association with the Coast Guard Auxiliary. The Commissioners thanked the Coast Guard Auxiliary group for their interest and attendance at the meeting, after which they left and Mr. Bolles resumed his status as a Commissioner.

Discussion followed regarding the proposed station at South Point/Shine with Chairman Hannan reporting on further contacts he had had with the Department of Transportation regarding the property at the intersection of Route 104 and South Point Road and with the FUD regarding a well they have near that property. Commissioner Bolles stated he had contacted Riedenour and Cochran, Architects of Bellevue, who are specialists in designing fire halls and they will send over some brochures on work they have done. Commissioner Hansen wondered if it was necessary to spend the money on architects. He stated that Volunteers Dennis Ernst and Jim Groves, both licensed contractors, had offered to construct a two-base building at cost (no cost for labor) which Mr. Ernst felt could be built for \$5,000 for an insulated wood structure on slab.

Discussion followed on the bronze plaque dedicated to the founders of the Port Ludlow Fire Department which is to be put outside the Fire Hall. Ballard Brass Works will make a 18" x 24" plaque for \$500 and Commissioner Hansen will determine if this is the proper size. Commissioner Bolles will verify first names of those to be listed on the plaque and was given authority to proceed with the order.

Volunteer Crittenden brought up several matters including:

1. The mandatory retirement policy - he gave the Commissioners copies of a news clipping on that subject which he had received from John Parker.
2. Drills - he does not feel drills should be cancelled just because the Chief is out of town as the Assistant Chief could handle them. Cancellation of drills could present problems for the volunteers in meeting the required number.
3. Recruitment - he is concerned about coverage in Paradise Bay as Carl Olson, Steve Omodt and Lou Ross had been dropped from the rolls.

Captain Weidner stated that at the last Officers' Meeting Chief DeLeo had suggested returning to one drill a week plus one Sunday drill. The Commissioners assured Mr. Crittenden that they would look into the recruitment program but brought up the problems of trying to recruit people who were really not interested. Commissioner Bolles again stated he felt drill credit should be given for attendance at EMT classes.

#### New Business

The Secretary was given approval to order new printed envelopes from SOS.

(Assistant Chief Dick Brewer joined the meeting.)

It was decided that Commissioners Hannan and Bolles and Chief DeLeo would attend the Washington Fire Commissioners Association seminar on discrimination scheduled for April 9 in Port Angeles and Commissioner Hansen would attend the session scheduled for May 14 at Orcas Island.

The Secretary presented the Operating Statement and Cash Report as of February 28, 1983, explained the format to the Commissioners and advised that this report would be presented each month in the future.

Bills were presented in the amount of \$1,804.57. After review, it was moved by Commissioner Bolles, seconded by Commissioner Hansen, and approved that said bills be paid plus an additional \$100 to the Washington Fire Commissioners Association for attendance of the three Commissioners and the Chief at the discrimination seminars.

Commissioner Hansen brought up the matter of problems with radio repairs and Chairman Hannan stated he would get with Chief DeLeo regarding the proposed Motorola maintenance contract.

The Secretary presented a deposit in the amount of \$20 from Charlie Ross as his contribution to the Pension Fund.

In the absence of the Chief, the Secretary read his report (copy attached). Discussion followed on the list of proposed purchases and projects attached to the Chief's report.

Discussion followed on damage being done to the vehicles and the need for driver training. Volunteers should have daylight experience with the trucks before driving them at night. Captain Weidner believes Department should have an in-house driving instructor as the last outside instructor was not satisfactory. Commissioner Hansen asked that a policy be considered whereby volunteers without proven efficiency would not be allowed to drive.

In response to a question by Mrs. Lopeman, Chairman Hannan will check with Jack Besch to see if he will be responsible for cleaning the floor of the Fire Hall. It was decided that the District will pay for necessary cleaning supplies.

There being no further business to come before the meeting, it was moved by Commissioner Hansen, seconded by Commissioner Bolles, and approved that the meeting be adjourned at 10:20 p.m.



Sue H. Carr  
Secretary