

JEFFERSON COUNTY FIRE DISTRICT #3  
Port Ludlow, Washington 98365

May 10, 1983

MINUTES OF COMMISSIONERS' MEETING

The meeting was called to order at 7:40 p.m. by Chairman Dennis Hannan. Also present were Commissioners Gene Hansen and Roy Raudebaugh, Secretary Sue Carr, Chief Tony DeLeo, Assistant Chief Dick Brewer, Captain Perry Conrad and Dennis Ernst.

Chairman Hannan read the minutes of the April 12 meeting which were approved as corrected. Minutes of special meetings held April 20 and April 26 were read by Chairman Hannan and approved as read.

Old Business

Secretary Carr reported on further discussion with the Executive Secretary, Washington Fire Commissioners Association, regarding the Hall Rental Policy approved by the Commissioners March 8. Following discussion, it was agreed the March 8 policy needed to be reworded and it was moved by Commissioner Hansen, seconded by Commissioner Raudebaugh, and approved to adopt Resolution 104 establishing a Hall Rental Policy dated May 10, 1983.

Chairman Hannan reported on correspondence with both Pope & Talbot and the Department of Transportation regarding acquisition of property for the South Point/Shine Fire Station. There is still not enough information to make a decision on this matter.

Drawing of the bronze plaque to be made by Ballard Brass was examined. Commissioner <sup>HANNAN</sup> Hansen will have it checked by Aileen Lopeman before giving the company approval to proceed.

Chairman Hannan reported that Puget Power had scheduled their survey of the Fire Hall for Thursday, May 12, between 10 and 10:30 a.m.

Chairman Hannan reported that the new doors for the Fire Hall had been received and that Dennis Ernst will install them next week.

Discussion followed on the number and type of emergency lights needed for the Fire Hall. No decision was reached.

Commissioner Hansen reported that the new tires had been purchased for the rear of the truck but it had been determined that front tires were not needed at this time.

Chief DeLeo asked that responsibility for booking of the Fire Hall be transferred to him from Aileen Lopeman. Chairman Hannan will discuss this possibility with Mrs. Lopeman. Chief DeLeo also asked who was to be responsible for checking on clean-up by individuals or groups using the Fire Hall and who would collect the \$25 if the Hall was not cleaned properly. No decision was made on this matter. Chairman Hannan did report that he had contacted Jack Besch about regular maintenance of the floor and that he had expected Mr. Besch to attend the meeting.

Chief DeLeo again voiced his concern about the possible purchase of a defibrillator and the proposed committee to study this matter. Dick Brewer and Perry Conrad both indicated their reluctance to use a defibrillator based on their present knowledge of the problems involved with such usage and both volunteered to serve on the study committee.

Chief DeLeo stated his belief that the upstairs furnace at the Fire Hall was a fire hazard and was told by the Commissioners to disconnect it. Discussion followed on the matter of attempting repairs or purchasing a new furnace. No decision was reached.

Chief DeLeo asked that the possible changes in the uniform allowance for the volunteers discussed at the April meeting be settled as soon as possible so that the volunteers could be advised. Chairman Hannan asked that the volunteers be asked for suggestions.

The Secretary asked if anyone knew the results of the audit conducted by the State Auditors Office early in 1982 as she had not been able to find any report in the files. As no one had seen such a report, the Secretary will check further on this matter.

Chief DeLeo asked that notations be made on proposed policies attached to the minutes indicating what action had been taken (approved, disapproved, tabled, etc.).

New Business

The Secretary presented the monthly financial reports which were reviewed by the Commissioners.

After a review of the current bills in a total amount of \$2,691.60 (list attached), it was moved by Commissioner Raudebaugh, seconded by Commissioner Hansen, and approved to pay said bills.

The Secretary presented two deposits:

1. Elmer Taylor - contribution to Pension Fund including "late" fee	\$ 20.90
2. Northwest Services Council - reimbursement for cost of uniforms for CETA employee	<u>117.35</u>
Total	\$138.25

The Secretary summarized a notice of Accidental Death and Dismemberment Coverage received from WFCA (will provide copies of each Commissioner at next meeting).

The Secretary then read a memo from the Jefferson County Planning Department regarding a proposed road vacation in the South Point/Shine area and stated that upon its receipt she had been unable to contact Chairman Hannan but had reached Commissioner Hansen who had advised no action was necessary.

Chairman Hannan reported on a meeting of the Jefferson County Fire Commissioners Association held May 6 at the Cape George Fire Hall at which time it was decided that the Association would continue, officers were elected, and determination made that meetings would be held four times a year with the next one scheduled for August in Quilcene. It was also decided that District Secretaries would be eligible for membership in the Association.

Dick Brewer asked about getting body work and painting done on 311. It was decided he should contact Karl's Auto Body in Hadlock for an estimate. Chief DeLeo will also contact Karl's about status of the work on 330.

Chief DeLeo presented his report for April (copy attached) and went over in detail a list of equipment he feels should be purchased as soon as possible. After lengthy discussion regarding the relative need for the various items and probable costs involved, it was moved by Commissioner Hansen, seconded by Commissioner Raudebaugh, and approved that "Notice for Bid" be published for the following items:

1. Three (3) pressure demand air packs
2. Four (4) conversions for pressure demand
3. One (1) deluge gun
4. One (1) 22' roof ladder
5. Two (2) boxes for first aid supplies

Chairman Hannan stated he had been approached by the "Big Band" (of Port Townsend) relative to renting the Fire Hall for a dance and he had advised them the rental fee would be \$125.

Chief DeLeo asked that his proposed uniform policy again be tabled.

Secretary Carr submitted her letter of resignation (copy attached).

At the request of Commissioner Raudebaugh, it was agreed that the regular June meeting would be held on the 1st Tuesday (June 7). The Secretary pointed out that due to her resignation, the previously agreed upon change in the date for the September meeting would no longer be necessary and that it could now be held on the regular date of September 13.

Chief DeLeo stated he had finally received the maps covering the new addressing system.

Captain Conrad expressed his thanks to the Commissioners for their interest in the safety of the fire fighters.

There being no further business to come before the meeting, it was moved by Commissioner Hansen, seconded by Commissioner Raudebaugh, and approved that the meeting be adjourned at 10:30 p.m.



Sue H. Carr  
Secretary