

**JEFFERSON COUNTY
FIRE PROTECTION DISTRICT NO. 3**

**BOARD OF COMMISSIONERS
SPECIAL MEETING**

OCTOBER 8, 1993

ATTENDANCE: Chairman John Parker, Commissioners Stowe, Irwin, Raudebaugh and Morrison, Chief DeWitt and Mandy Plumb.

CALL TO ORDER: Chairman Parker called the meeting to Order at 1:35 p.m.

Everyone took a few minutes to review the proposed agenda packet.

COMMITTEE REPORTS:

Chief DeWitt said that he would like the Board to distinguish the process for the review of procedures as they relate to policy.

Commissioner Irwin felt the Chief should create and/or revise procedures as necessary. The Board should only review the information and make suggestions; unless an issue develops from one of the procedures implemented.

The rest of the Commissioners concurred that the Chief will provide the procedures and implement them appropriately; then, if a problem arises, it will be reviewed in a Policy Meeting. (This item will be taken off the agenda since it was just to clarify the Boards past comments.)

CHIEF'S REPORT:

The Chief briefly went over some of the items on his Chief's report. He outlined and explained his Capital Improvement "DRAFT" Spreadsheet, putting emphasis on a decision being made on future placement of new stations.

Commissioner Raudebaugh said that he felt that the Commission should put the QRV on hold for now and put the money towards a new pumper for Station 32.

Chairman Parker suggested looking very hard at the building of a new station so that the apparatus can be purchased on the needs of the Station as the Chief has outlined in the proposed Capital Improvement Plan "B".

Commissioner Raudebaugh suggested putting a committee together to gather information towards building a new station. He suggested 2 Commissioners, 3 volunteers, and two citizens. The Chief will act as a resource/consultant. The items that the committee should look at are:

- Where property should be located
- How much should we spend
- How much property do we need

Commissioner Irwin said that she wanted this discussed and finalized at the Regular Meeting before specific decisions are made.

Overall consensus of the Board is to form this committee to review the total Capital Facilities Improvement Plan.

In closing, the Chief mentioned that he had conversations with Tony Puma from Pope Resources regarding annexation within the District. He noted that things did sound promising.

OLD BUSINESS:

The issue of Comp-time/Overtime will be taken off this agenda and placed on the Policy Meeting agenda for October 25, 1993.

The issue of responding to proposed developments within the District will be deferred until the Board has had a chance to review the information received from the attorney. A conference call will be set up with Rod Kaseguma for the Board to update themselves on the proposed process for collecting the mitigated fees for the development projects within the County.

EXECUTIVE SESSION:

Commissioner Irwin said that she felt the Chief should receive a copy of his Performance Evaluation prior to the Board meeting so that he can review it for comments at that time. She went on to outline that the Commissioners were requested to comment on three ways to achieve three future goals. They felt this would better improve communications.

ADJOURNMENT: Commissioner Morrison made a **MOTION** to adjourn at 4:00 p.m.; **SECONDED** by Commissioner Stowe and unanimously **PASSED**.