

**JEFFERSON COUNTY
FIRE PROTECTION DISTRICT NO. 3**

**BOARD OF COMMISSIONERS
SPECIAL MEETING
DECEMBER 10, 1993**

Attendance

Commission: Chairman Parker, Commissioners Stowe, Morrison and Raudebaugh.

Others: Chief R. Kent DeWitt

Call to Order: Chairman Parker called the meeting to Order at 1:35pm. The purpose of this meeting is to discuss the items that should be on the Regular BOC Meeting Agenda for December 14, 1993.

Chairman Parker advised the members present that the minutes of previous meetings should be read prior to the Regular BOC Meeting, and to be ready for comment at that time regarding same.

Chief DeWitt advised those present of his phone conversation with Mr. Robert Knutsen regarding Mr. Knutsen's building project. He said that Mr. Knutsen has requested to be put on the Agenda to discuss this matter with the Board.

Chief DeWitt reminded the Board that policy issues were still outstanding and that they should think about setting another policy workshop and asked that this issue be put on the Agenda. He also reminded the Board of the letter that Mr. Usatilo sent to the Board regarding the closure of the policy project and requesting a meeting date to help expedite this project.

Chairman Parker called for a break at 1:40 p.m. to allow Commissioner Morrison to receive a phone call.

Chairman Parker reconvened the meeting at 1:42 p.m.

Commissioner Morrison left the meeting at 1:45 p.m.

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Chairman Parker asked Chief DeWitt how other departments handle new members coming into the District. Whether the Board has to vote them in or whether it is sufficient to have the Volunteer Assoc. vote them in.

Chief DeWitt responded saying that he wasn't sure what other departments do, but that it was his opinion that the Volunteer Association votes the new members into their organization and the Pension and Relief Board votes the new members into the District.

Chief DeWitt requested that his contract review be placed on the agenda. He mentioned that he felt it would be better to have the review done in March to mark his one year anniversary date with the department and would like the members present to consider his offer.

NW Fire Service Contract -

Chief DeWitt discussed the options that the District has with regards to renewing NW Fire Services apparatus maintenance contract. He offered to have a counter proposal for the Board's review by the time of the Regular Board Meeting.

Ben Andrews' Certification Level Upgrade Raise -

Those members present felt this should be removed from the Agenda because this matter was already settled when the Job Description and pay scale was established for this position. This raise should take place without further discussion.

The Chief was requested to try and move the Pension and Relief Board Meetings to the Friday Pre-Board Meetings so that the items on their agendas would have ample time to be heard. The current time of 6:45 p.m. on the Tuesday Board Meeting nights are not working because the audience filters in early (prior to 7:00 p.m.) and the members of that P&R Board are not always punctual. Moving the date and time may serve this Board's purposes better.

Vouchers -

It was the concensus of those present to remove Ron Hayworth's bill from the vouchers so that it could be referred to an attorney for review.

Chairman Parker called for a break at 2:45 p.m.
Chairman Parker reconvened the meeting at 2:50 p.m.

Commissioner Stowe made a **MOTION** to adjourn at 3:15 p.m.; **SECOND** by Commissioner Raudebaugh and unanimously **PASSED**.