

JEFFERSON COUNTY  
FIRE PROTECTION DISTRICT NO. 3  
BOARD OF COMMISSIONER

February 8, 1994

On February 8, 1994 at 10:05 P.M. the regular meeting of the Board of Commissioners was recessed. Present were Commissioners Parker, Raudebaugh, Stowe and Morrison. At 10:20 P. M. an executive session was called.

The following topics were discussed:

1. Revision of Policy 1513A - change the wording in the first paragraph. The word may to be changed to shall.
2. Discussion of other policies.
3. Meeting with members of the Concerns Committee and discussion of the concerns which were previously submitted to the Board.

The executive meeting adjourned. The regular meeting was reconvened. The regular meeting was then recessed until February 9, 1994 at 1:30 P. M. at Station 31.

The regular meeting reconvened at that time with all Commissioners present. The regular meeting was recessed and an Executive meeting called.

Bourtai Hargrove, attorney at law, addressed the Board regarding a retainer to act as attorney and secretary to the Board. She is willing to give it a try on a temporary basis. She is willing to work with the Board concerning the work load and pay scale. After her presentation, Ms. Hargrove left the meeting. At this time the Commissioners discussed the comparison of Attorney Harris and Attorney Hargrove; conflict of meeting dates; who will be attending and taking notes at the meetings and who will type the same; unused monthly time and mileage.

There was discussion of the land acquisition at Station 33. Commissioners Raudebaugh and Morrison are to meet with the surveyor.

There was discussion of attending the Clarke Snure Seminar in Everett on March 12th and a possible retreat after that seminar.

John Parker was authorized to work with D.O.T. on the traffic control at the west end of the Hoods Canal Bridge.

Herb Stowe was authorized to have the broken window in the Staff car repaired.

John Parker to look into who has the key to the Community Hall.

The question was raised regarding the back pay of Mandy Plumb. Herb Stowe to look into this.

A letter to be written to the Chief regarding the hiring of an administrative assistant; wages to be paid; overtime and potential raises.

The question was raised on the status of the Knutsen property.

The Executive meeting was adjourned and the regular meeting reconvened at 3:10 P. M.

Motion was made and seconded that the Board accept Ms. Hargrove as attorney and secretary for a period of 6 months as set forth in her contract with the agreed changes. The motion was passed unanimously. Motion was made and seconded that a letter be written to the Chief regarding the hiring, salary of an Administrative Assistant. The motion was passed unanimously.

A meeting was set for February 15, 1994 at 6:30 P.M. at Station 31 to finalize the Attorney/Secretary position and also prepare the evaluation of the Chief.

The regular meeting was adjourned at 3:30 P.M.