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JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 3

MINUTES OF THE REGULAR MEETING OF AUGUST 9, 1994

The meeting was called to order by Chairman Parker at 7:08 P.M., August 9, 1994 at Station 31, 7650 Oak Bay Road, Port Ludlow, WA 98365. Present were Chairman Parker, Commissioner Raudebaugh, Commissioner Stowe, Commissioner Morrison, Chief DeWitt and Secretary Bourtai Hargrove. Commissioner Crawford was absent.

The minutes of the July 12, 1994 meeting, were read and corrected to delete "and Clint Grove" from paragraph two of the Consent Agenda on page 2 of the minutes, and to add the title "Ltd." before Ben Andrews's name on the first and second pages of the minutes. Commissioner Raudebaugh moved to accept the minutes as corrected, Commissioner Morrison seconded the motion and it passed 4-0.

Commissioner Raudebaugh read the financial report, a copy of which is attached hereto and incorporated by reference. A motion to accept the financial report was made by Commissioner Raudebaugh, seconded by Commissioner Stowe and passed 4-0. Secretary Hargrove reported on a telephone conversation with Mark Rapozo of the State Auditor's Office on the subject of the rental policy for the fire district training room. It was the consensus of the Board that no action be taken until a letter is received from the State Auditor. Commissioner Morrison moved to accept the vouchers. The motion was seconded by Commissioner Raudebaugh, and passed 4-0.

No public presentations were scheduled. Chairman Parker read the consent agenda, which contained one item, the adoption of policies 6010, 6160, 2741, and 2725, regarding finances and personnel matters. Upon motion by Commissioner Raudebaugh, the adoption of the policies was moved to New Business. There were no sub-committee reports.

Under Old Business, the Board continued discussing the implementation of a burning permit policy. Commissioner Morrison recognized a group of citizens from Bridgehaven who were in attendance and invited them to comment on the burning permit policy. Audrey Heaton suggested that the District publicize the fact that copies of the regulations are available at the Fire Stations. In response to questions, Chief DeWitt gave an overview of the state regulations and the actions of the district to date. Bob Krutenat stated that Initiative 601 required the state to provide funds for the implementation of new regulations. At the suggestion of Chairman Parker, Mr. Krutenat agreed to

serve on a citizens committee to assist the District in implementing the burning permit policy.

The formation of a citizens committee to evaluate the need for a new fire station was postponed. Chief DeWitt explained the need for a Fire Investigation Task Force, and answered questions about it, but no action was taken on the matter. Chief DeWitt then gave his report, a copy of which is attached hereto and incorporated by reference. At the conclusion of Chief DeWitt's report on the strike team which assisted the fire fighters in Chelan County, fire fighters from the team were recognized and applauded.

There was no report from the Volunteer's Association. Under New Business, the specifications for pumper truck bids were reviewed. Commissioner Stowe made and Commissioner Raudebaugh seconded a motion to allow the Chief to advertise for bids per the Pumpspec specifications for the purchase of a new Pumper. The motion carried 4-0.

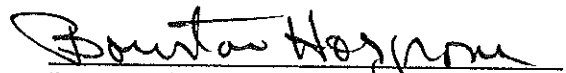
The Board then turned to examination of the policies transferred from the Consent Agenda. Commissioner Raudebaugh requested that action on Policy 2725 be postponed until changes can be made to it. Commissioner Raudebaugh then moved that the format for the policies be changed to conform to the format used in the policy manual, with the date of adoption by the Board of Commissioners at the bottom of the page, and the line reading "Adopted: _____ Fire Chief" omitted. Commissioner Stowe called for a separate vote on each policy. By request from members of the public, Secretary Hargrove read each policy aloud before the discussion and vote. Policy No. 6010, Budget Preparation and Adoption, was approved with the format changes specified above upon motion by Commissioner Raudebaugh, second by Commissioner Stowe and a vote of 4-0. Policy No. 6160, Investment of Funds, was adopted with the format changes specified above upon motion by Commissioner Raudebaugh, second by Commissioner Stowe and a vote of 4-0. After discussion, Commissioner Raudebaugh moved the adoption of Policy No. 2741, Travel Expense Policy. The motion was seconded by Commissioner Stowe, and failed on a vote of 2 yes and 2 abstentions. Commissioners Morrison and Stowe abstained.

During Good of the Order, Aileen Lopeman objected to lending the tables in the fire training hall to community groups because they belonged to the Fire District Auxiliary. Chairman Parker explained that the approval of the request to borrow picnic tables made at the July 12, 1994 meeting was tentative, depending on who owns the tables.

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At 9:00 P.M. the open meeting was recessed for an executive session to discuss personnel matters. The regular meeting was reconvened at 11:10 P.M. Chairman Parker stated that the executive session would be continued to August 17, 1994 at 7:00 P.M.

Dated this 10th day of August, 1994.


Bourtai Hargrove, Secretary