

**JEFFERSON COUNTY FIRE DISTRICT NO. 3
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
NOVEMBER 4, 1994**

CALL TO ORDER:

Chairman Commissioner John Parker called the Special Meeting of November 4, 1994, of the Board of Commissioners for Jefferson County Fire District No. 3 to order at 1:35 p.m. at Station 33 located at 101 South Point Road, Port Ludlow, Washington. Chair Parker announced the purpose of the Special Meeting to be a workshop and a meeting for the review of and setting of the Agenda for the Regular Board Meeting scheduled for November 8, 1994.

Commissioners present were Commissioner Roy Raudebaugh, Commissioner Harry Morrison and Commissioner Herb Stowe. Also present were Chief Kent DeWitt, District Secretary Arlene Thomas, District Attorney Bourtai Hargrove, and Mr. Stan Thalberg.

Commissioner Dean Crawford was not present due to employment obligations.

Chair Parker called for the review of the DRAFT minutes for the Regular Meeting of October 11, 1994, and Special Meetings of October 19 and 28 of 1994. Minor clarifications were suggested by the Chair and he announced that the minutes of the three specified meetings would be listed on the November 8th Agenda for adoption.

Chair Parker called for review of the DRAFT Agenda. During the review, the pros and cons of surplusng old Engine 32 were discussed. Commissioner Morrison stated that he wanted to check on the possibility of receiving a State grant to aid with the purchase of a tanker and Chief DeWitt indicated that he would help Commissioner Morrison with his research. The Board agreed to leave Old Engine 32 Status on the Agenda.

District Attorney Hargrove suggested an addition to the Agenda with regard to the Jefferson County Coordinated Water Plan. Attorney Hargrove stated that she is currently serving on the County Coordinated Water Plan Review Committee as representative of Fire District No. 6. She stated that some of the main concerns of the Fire District are sub-divisions in forested areas without adequate fire flow; size of pipe; and fire hydrant spacing. She further stated that District 6 is requesting financial support and political support from the other Fire Districts in the County. She reported that the current County coordinated system does not meet the Washington Administrative Code (WAC) and that Fire District 6 plans to ask for the provisions of the Uniform Fire Code in the urban growth zones. Commissioner Raudebaugh reported that every 5 years there is a mandatory review of the County Coordinated Water Plan. He went on to give a brief history of the Coordinated Water Plan. Discussion followed and during the discussion, Chief DeWitt offered residential sprinkler systems as an alternative to some of Ms. Hargrove's concerns. The Board agreed they would require more detailed information on the cost of District 3's potential sharing in the financial support of Attorney

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Hargrove's participation in the review process of the Coordinated Water Plan. The item was not added to the November 8th Agenda.

Commissioner Morrison reported having received a call from Richard Konieczka offering his firm at \$1,000 per half day or \$1,500 per whole day to do an evaluation of District needs with reference to management techniques to bring Commissioners, Chiefs and administration staff together as a team. Commissioner Morrison indicated that he would not be in favor of spending such a large sum of money. Commissioner Morrison asked Stan Thalberg if he would be available to offer such a program to the District. Mr. Thalberg indicated that he would be willing to review material and offer advice, but that his offering a similar program could be viewed as a conflict of interest. The item was not added to the November 8th Agenda.

Commissioner Raudebaugh discussed the proposed 1995 budget and reported that he, Commissioner Morrison, Chief DeWitt and District Secretary Thomas had met to work on the preliminary numbers.

Chair Parker called for possible additional agenda topics. No new topics were introduced. Chair Parker called for **ADJOURNMENT**.

MOTION: Commissioner Morrison motioned to adjourn. Commissioner Raudebaugh seconded the motion. Motion carried unanimously. Meeting adjourned at 2:55 pm.

BY: John D. Parker
CHAIRMAN COMMISSIONER JOHN PARKER

BY: Roy Raudebaugh
COMMISSIONER ROY RAUDEBAUGH

BY: _____
COMMISSIONER HERB STOWE

BY: Harry J. Morrison
COMMISSIONER HARRY MORRISON

BY: Dean Crawford
COMMISSIONER DEAN CRAWFORD

ATTEST: Arlene F. Thomas
Arlene F. Thomas, District Secretary: