

**JEFFERSON COUNTY FIRE DISTRICT NO. 3
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
NOVEMBER 8, 1994**

CALL TO ORDER:

Chairman Commissioner John Parker called the Regular Meeting of November 8, 1994, of the Board of Commissioners for Jefferson County Fire District No. 3 to order at 8:32 p.m. at Station 31 located at 7650 Oak Bay Road, Port Ludlow, Washington.

Commissioners present were Commissioner Roy Raudebaugh, Commissioner Morrison, Commissioner Dean Crawford, and Commissioner Herb Stowe. Also present was District Secretary Arlene Thomas.

APPROVAL OF MINUTES:

Chair Parker called for additions and/or corrections to the October 11, 1994, Regular Meeting Minutes; to the October 19, 1994, Special Meeting Minutes; and to the October 28, 1994, Special Meeting Minutes. **MOTION:** Commissioner Stowe motioned to approve the minutes as presented. Commissioner Raudebaugh seconded the motion. The motion carried unanimously.

FINANCIAL REPORT:

Chair Parker called upon Commissioner Raudebaugh for the October Monthly Financial Statement a copy of which is included. **MOTION:** Commissioner Raudebaugh motioned for the acceptance of the Financial Report. Commissioner Morrison seconded the motion. The motion carried unanimously.

Chair Parker asked for the vouchers. Commissioner Raudebaugh reported that he, Commissioner Morrison and Chief DeWitt spent considerable time reviewing the vouchers on Monday, November 7th.. **MOTION:** Commissioner Raudebaugh motioned to pay the vouchers as presented totalling \$22,721.40 (\$10,592.69 General Fund and \$12,128.71 EMS Fund.). Commissioner Stowe seconded the motion. Motion carried unanimously.

Chair Parker announced there were no **PUBLIC PRESENTATIONS** and nothing on the **CONSENT AGENDA**.

SUB-COMMITTEE REPORTS:

Chair called for Sub-Committee reports. Chair Parker reported that he is monitoring the County burn permit process. Discussion followed with regard to other counties and some of the ways other counties are handling the permit process.

OLD BUSINESS:

Chair Parker called for Old Business.

**JEFFERSON COUNTY FIRE DISTRICT NO. 3 BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES NOVEMBER 8, 1994
page 2 of 3**

Before reviewing the report from Attorney Hargove with regard to FLSA, Chair Parker reported that Attorney Hargrove is representing Jefferson County Fire District No. 6 on the County Coordinated Water Plan review committee. He stated that District 6 has requested financial assistance with this legal service from the other fire districts in the County. Commissioner Crawford stated that he desires an explicit cost breakdown before he can consider involving District 3 in the financial obligation. There was no further discussion.

Chair Parker called for review of the report from Bourtai Hargove, District Attorney RE: FLSA a copy of which is included with these minutes. **MOTION:** Commissioner Morrison motioned to pay the District Secretary time-and -a-half for District Secretarial services required by the Board outside of the normal 40-hour work week and to include mileage for the same services. Commissioner Raudebaugh seconded the motion. Motion carried unanimously.

CHIEF'S REPORT:

Chair Parker called for the Chief's Report and noted that Chief DeWitt was not in attendance so referred the Board to the Chief's Report which is included in these minutes. Discussion resulted regarding the surplus of 'old' Engine 32. **MOTION:** Commissioner Raudebaugh motioned to ask Chief DeWitt to advertise the sale of 'old' Engine 32 with a minimum bid request of \$3,000.00 in several publications including the WFCA Fireline and the W.S.A.F.C. Newsletter. Commissioner Morrison seconded the motion. The motion carried with Commissioners Stowe, Morrison and Raudebaugh voting in favor of the motion and Commissioner Crawford voting not in favor of the motion.

Chief R. Kent DeWitt entered the Commissioners Meeting at 9:09 p.m. reporting that he had responded to an aid call dispatched at approximately 8:35 p.m.

Chair Parker requested Chief DeWitt give his Chief's Report. Chief DeWitt went through his report (which is included as part of these minutes) and expressed his concern with reference to recurring driving accidents in District apparatus. He stated that he has initiated a department service hours program much like a community service program whereby drivers involved in these and future accidents will be required to work on projects beneficial to the District over and above their normal obligations to the District. Chief DeWitt discussed the District's driver training program and the improvements that were being developed and explained that the modified program will result in more specific training for those personnel who will be allowed to drive District apparatus. Commissioner Crawford asked if the District personnel should have CDL qualifications. Chief DeWitt explained that Washington State fire service has an alternative to CDL which is EVAP. **MOTION:** Commissioner Stowe motioned to accept the Chief's Report. Commissioner Morrison seconded the motion. The motion carried unanimously.

**JEFFERSON COUNTY FIRE DISTRICT NO. 3 BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES NOVEMBER 8, 1994**

page 3 of 3

VOLUNTEER ASSOCIATION REPORT:

Chair Parker called for the Volunteer Association report. There was no one in attendance to report due to the aid call.

NEW BUSINESS:

Chair Parker called for New Business. The New Business listed on the Agenda was taken care of under the Chief's Report. There was no further New Business reported.

GOOD OF THE ORDER; QUESTIONS & ANSWERS:

Chair Parker called for Good of the Order, Questions and Answers. Chair Parker took this time to explain to a meeting attendee Board meeting protocol. No other issues were raised.

MOTION: Chair Parker called for adjournment. Commissioner Raudebaugh seconded the motion. Motion carried.

ADJOURNMENT:

Meeting adjourned at 9:19 p.m.

BY: John H. Parker
CHAIRMAN COMMISSIONER JOHN PARKER

BY: Roy Raudebaugh
COMMISSIONER ROY RAUDEBAUGH

BY: _____
COMMISSIONER HERB STOWE

BY: Dean Crawford
COMMISSIONER DEAN CRAWFORD

BY: Harry Morrison
COMMISSIONER HARRY MORRISON

ATTEST:

Arlene F. Thomas
Arlene F. Thomas, District Secretary