

**JEFFERSON COUNTY FIRE DISTRICT NO. 3
BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES
MARCH 10, 1995**

CALL TO ORDER:

Chairman Commissioner Roy Raudebaugh called the Special Meeting of March, 10, 1995, of the Board of Commissioners for Jefferson County Fire District No. 3 to order at 1:39 p.m. at Station 33 located at 101 South Point Road, Port Ludlow, Washington. Chair Raudebaugh announced the purpose of the Special Meeting to be a workshop and a meeting for the review of and setting of the Agenda for the Regular Board Meeting scheduled for March 14, 1995; for taking action on staff and Commissioner requests for training, and for conducting an Executive Session to discuss personnel issues.

Commissioners present were Commissioner Roy Raudebaugh, Commissioner John Parker, Commissioner Harry Morrison, Commissioner Dean Crawford, and Commissioner Robert Flaherty. Also present were Chief Kent DeWitt, District Secretary Arlene Thomas, and Volunteer Association President Stan Thalberg.

Chair Raudebaugh called for the review of the DRAFT minutes for the Regular Meeting of February 14, 1995, and the Special Meeting of February 10, 1995. No corrections were suggested and the Chair announced that the minutes of the two specified meetings would be listed on the March 14th Agenda for adoption.

Commissioner Parker questioned the content of paragraph number five of the February 10 Meeting Minutes and asked if Commissioner Flaherty had agreed to serve as liaison between CLOA and the District. Commissioner Flaherty stated that he had not offered to serve in that capacity, but rather to get Mr. Linrothe's phone number for Commissioner Crawford. Discussion followed indicating the need for a citizens committee regarding the new station. Chair Raudebaugh stated the North Bay Condo Association has not allowed Chief DeWitt to address their membership.

Chair Raudebaugh called for review of the DRAFT Agenda. During the review, Commissioner Flaherty reported that he, Commissioner Morrison and the Chief are scheduled to review the vouchers on Monday, March 13, at 9:30 a.m. at Station 33; the Board agreed to delete Item A. Outdoor Burn Regulations from the **SUB-COMMITTEE REPORTS** until the State Legislature makes their decision; and, Item B. New Station will be moved to Executive Session while land acquisition is an issue.

Commissioner Crawford talked about the meeting with Pope Resources and reported that Pope officials seem to stand firm that Pope land in the commercial area would work best for the new fire station. Discussion followed including the 5-mile road response areas surrounding each new station site; Pope wants input and control over the architectural design

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of the building; Pope provided topographical maps; Pope has requested a new footprint and will work on the grounds design; number of acres required to accommodate a new fire station with respect to possible building sites; and Chief DeWitt stated Malcolm Campbell has offered to attend Regular March 14 meeting. Commissioner Parker asked how the Urban Growth Area might affect the District's plans for a new station. Chief DeWitt reported that he and Chair Raudebaugh attended a meeting where plans to become a city with a city police department and a city fire department were discussed. Chief DeWitt pointed out the only cost effective ways for a new, incorporated city to have a fire department are to contract with the fire district or annex into the fire district. Discussion followed regarding timeframe for placing a bond on the November ballot and Chief DeWitt stated the County would need the bond by September 22. Chief DeWitt reported he is compiling a timeline printout of tasks pertinent to placing a bond on the November ballot. Chair Raudebaugh directed the District Secretary to obtain a letter from the County Treasurer's Office indicating District 3's bonding ability.

Chair Raudebaugh called for an Executive Session at 2:50 p.m. to discuss a personnel issue. Chair Raudebaugh called the Regular Meeting back to order at 3:02 p.m. and stated no action to be taken.

Chair Raudebaugh continued the review of the proposed agenda items.

The Board directed Chief DeWitt to invite Malcolm Campbell to the Regular Board Meeting on the 14th.

Chief DeWitt requested the Board reconsider their decision to not have representation on the Life Safety Council - Region One. Chief DeWitt expressed concern that Jefferson County has no one monitoring the disbursement of State funds, and that Mr. Chandler has indicated he will attend the Regular Meeting to answer questions. Commissioner Parker offered to attend the next Life Safety Council meeting and bring information back to the Board.

Chief DeWitt explained his frustration with the County Permit Center since the SEPA Mitigation fee enactment, stating he has diligently provided the County with his concerns within their time constraints and the concerns are not addressed. Chief DeWitt requested approval to pursue the issue with the aid of the District Attorney. Chair Raudebaugh directed Chief DeWitt to try one more time.

Commissioner Parker expressed his desire to have the Board send a letter of response to the North Bay Condo Association addressing the possible new fire station site. Chair Raudebaugh asked Chief DeWitt to compose a letter for his signature.

Chair Raudebaugh requested Item E. Staff Vacations Policy No. 2733 be added to New Business for a recommended change.

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Commissioner Crawford recommended an addition to the Agenda for information gathering and discussion. He explained this Agenda item could hold information until moved to an action section of the Agenda for a decision. District Secretary Thomas offered to add two new Agenda categories, namely, **INFORMATION COLLECTION** and **ACTION SESSION**.

MOTION: Commissioner Parker moved to adjourn. Commissioner Crawford seconded the motion. Motion carried unanimously. Chair Raudebaugh adjourned the meeting at 3:53 pm.

SIGNED:

BY: Roy Raudebaugh
CHAIRMAN ROY RAUDEBAUGH

BY: John D. Parker
COMMISSIONER JOHN PARKER

BY: Harry J. Morrison
COMMISSIONER HARRY MORRISON

BY: Dean Crawford
COMMISSIONER DEAN CRAWFORD

BY: Robert Flaherty
COMMISSIONER ROBERT FLAHERTY

ATTEST:

Arlene F. Thomas
Arlene F. Thomas, District Secretary: