

**JEFFERSON CONTY FIRE DISTRICT NO. 3  
BOARD OF COMMISSIONERS  
SPECIAL WORKSHOP MEETING  
APRIL 7, 1995**

**A G E N D A**

- I. CALL TO ORDER 1:30 P.M.**
  
- II. REVIEW OF DRAFT MINUTES FOR ADOPTION AT REGULAR MEETING**
  
- III. REVIEW OF DRAFT AGENDA FOR REGULAR MEETING OF APRIL 11, 1995**
  
- IV. STAFF AND/OR COMMISSIONER TRAINING REQUESTS**
  - A.. Wa State Fire Service Secretaries Conference**
  - B. WFCA Annual Conference, Spokane**
  
- V. REVIEW AND SELECTION OF ARCHITECTURAL SERVICE**
  
- VI. EXECUTIVE SESSION**
  - A. Personnel Issues**
  - B. Land Acquisition**
  
- VII. SET SPECIAL MEETING DATE TO REVIEW CAPTAIN LAWSON'S ISSUE**
  
- VIII. GOOD OF THE ORDER**
  
- IX. ADJOURNMENT**

**JEFFERSON COUNTY FIRE DISTRICT NO. 3**  
**BOARD OF COMMISSIONERS**  
**SPECIAL MEETING MINUTES**  
**APRIL 7, 1995**

**CALL TO ORDER:**

Chairman Commissioner Roy Raudebaugh called the Special Meeting of April 7, 1995, of the Board of Commissioners for Jefferson County Fire District No. 3 to order at 1:35 p.m. at Station 33 located at 101 South Point Road, Port Ludlow, Washington. Chair Raudebaugh announced the purpose of the Special Meeting to be a workshop and a meeting for the review of and setting of the Agenda for the Regular Board Meeting scheduled for April 11, 1995; for taking action on staff and Commissioner requests for training; review and selection of architectural service; and for conducting an Executive Session to discuss personnel issues and/or land acquisition; and for setting the date for a Special Meeting to review Captain Lawson's issue.

Commissioners present were Commissioner Roy Raudebaugh, Commissioner John Parker, Commissioner Harry Morrison, and Commissioner Dean Crawford.

Also present was District Secretary Arlene Thomas.

Commissioner Robert Flaherty and Chief Kent DeWitt were out-of-town and not present.

Chair Raudebaugh reported that Dave Lawson had hired an attorney. He also reported having talked with the District's Attorney Bourtai Hargrove and she indicated she had reviewed the Federal laws and would be reviewing the State laws. Chair Raudebaugh stated a need to set a Special Meeting date to discuss the matter. **MOTION:** Commissioner Dean Crawford moved to call a Special Meeting on Monday, April 24, 1995, at 7:00 p.m. at Station 31. Commissioner Parker seconded the motion. The motion carried unanimously. Chair Raudebaugh directed District Secretary Thomas to include the following topics on the Special Meeting notification: Captain Lawson's issue; land acquisition; and architectural services.

Commissioner Parker discussed having attended the Life Safety Council - Region 1. Stated that he would attend future meetings and monitor the three aspects encompassed by the Life Safety Council, namely, codes, training and arson investigation.

Chair Raudebaugh discussed the Jefferson County Coordinated Water Plan meetings stating the fire flow topic caused many issues to have arisen between fire personnel, Attorney Hargrove and the builders and developers. Chair Raudebaugh reported that Chief DeWitt had drafted a basic package and the builders/developers agreed to 95% of the plan. The final draft will go to the County Commissioners.

Mr. Dennis Hannan entered the meeting at 2:00 p.m.

**JEFFERSON COUNTY FIRE DISTRICT NO. 3 BOARD OF COMMISSIONERS  
SPECIAL MEETING MINUTES APRIL 7, 1995  
page 2 of 3**

Chair Raudebaugh will have the fire flow draft disbursed to the other Board members for their review.

Chair Raudebaugh directed Secretary Thomas to add an Item D under **SUB-COMMITTEE REPORTS** titled Jefferson County Coordinated Water Plan/Draft Fire Flow Regulations.

Chair Raudebaugh called for the review of the DRAFT minutes for the Regular Meeting of March 14, 1995, and the Special Meeting of March 10, 1995. Commissioner Crawford requested a grammatical correction on the March 14 Minutes, page 2, second to last paragraph, "District's Attorney ". District Secretary complied. Chair Raudebaugh announced that the minutes of the two specified meetings would be listed on the April 11th Agenda for adoption.

During the Draft Agenda review, Commissioner Morrison reported that he and Commissioner Flaherty are scheduled to review the vouchers on Monday, April 10, at 9:30 a.m. at Station 33.

Secretary Thomas explained the **CONSENT AGENDA** deals with past Board Meeting Minutes not being signed when adopted by the Commissioners. Secretary Thomas received a verbal okay from Mark Rapoza, a Washington State Auditor, to have the Board pass a motion stating there is no need to post-sign Board Meeting Minutes since they have been adopted in Open Public Meeting.

Chair Raudebaugh directed District Secretary Thomas to remove TAB 10, Underground Storage Tank Regulations from the DRAFT Agenda.

Discussion followed regarding the Office Manager's computer malfunction and the Apprentice Fire Fighter Program.

**MOTION:** Commissioner Parker moved to adjourn. Commissioner Morrison seconded the motion. Motion carried unanimously. Chair Raudebaugh adjourned the meeting at 3:08 pm.

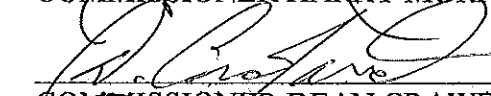
SIGNED:


BY: *Roy Raudebaugh*  
CHAIRMAN ROY RAUDEBAUGH

BY: *John W. Parker*  
COMMISSIONER JOHN PARKER

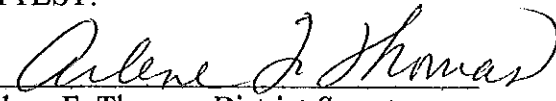
**JEFFERSON COUNTY FIRE DISTRICT NO. 3 BOARD OF COMMISSIONERS  
SPECIAL MEETING MINUTES APRIL 7, 1995  
page 3 of 3**

BY:   
COMMISSIONER HARRY MORRISON

BY:   
COMMISSIONER DEAN CRAWFORD

BY:   
COMMISSIONER ROBERT FLAHERTY

ATTEST:

  
Arlene F. Thomas, District Secretary: