

**PORT LUDLOW FIRE & RESCUE**  
**a.k.a. JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 3**  
**BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**April 28, 1998**

**A G E N D A**

- I. CALL TO ORDER REGULAR MEETING 7:00 pm**
  
- II. CALL FOR APPROVAL OF APRIL 14, 1998, MINUTES**
  
- III. FINANCIAL REPORT**
  - A. EMS Charge for Services Monthly Activity Report TAB 1**
  - B. Call for Approval of Vouchers**
  - C. Transfer of Funds**
  - D. Itemized Expenses for Command Vehicle TAB 2**
  
- IV. Port Ludlow Fire Fighters Association President Lonnie Reynolds**
  
- V. Jefferson Co Professional Fire Fighters Local 3811 President Lt. Ben Andrews**
  
- VI. CHIEF'S UPDATE Chief Wayne Kier**
  
- VII. TOPICS for DISCUSSION and/or DECISION**
  - A. ALS Update**
    - 1. Joint Board May 19<sup>th</sup> 7 pm Station #31**
  
  - B. Seminars/Meetings/Conferences**
    - 1. Strategic Plan May 16<sup>th</sup> 9 am Station #31**
    - 2. WFCM Chelan Seminar June 6<sup>th</sup>**
    - 3. Other?**
  
  - C. LMC Property Acquisition Commissioner Hannan**
  
  - D. Board of County Commissioners Resolution DS Obtinario**  
**To Approve District Name Change**
  
  - E. LID Lift TAB 5**

Jefferson Co Fire District No. 3 BOC Regular Meeting April 28, 1998, Agenda (continued)

- F. **Defib Solicitation Report** **TAB 3**
- G. **VFIS 1998-1999 Insurance Package**
- H. **Labor Negotiations Report (MAY BE REFERRED TO EXECUTIVE SESSION)**
- I. **Other?**

**VIII. GOOD of the ORDER; QUESTIONS and ANSWERS**

**IX. EXECUTIVE SESSION**

- A. **To review the performance of a public employee**
- B. **To plan for collective bargaining session**

**X. ADJOURNMENT**

**Port Ludlow Fire & Rescue**  
a.k.a. JEFFERSON COUNTY FIRE DISTRICT NO. 3  
**BOARD OF COMMISSIONERS**  
**REGULAR MEETING MINUTES**  
**APRIL 28, 1998**

**CALL TO ORDER:**

Chair Roy Raudebaugh called the Regular Meeting of April 28, 1998, of the Board of Commissioners for **Port Ludlow Fire & Rescue a.k.a. Jefferson County Fire District No. 3** to order at 7:00 p.m. at Station 31 located at 7650 Oak Bay Road, Port Ludlow, Washington.

Commissioners present were: Commissioner Roy Raudebaugh, Commissioner Robert Flaherty, Commissioner Dennis Hannan, Commissioner Herb Stowe, and Commissioner Ben Johnson. Also present were Chief Wayne Kier and District Secretary Arlene Obtinario.

**CALL FOR APPROVAL OF MINUTES:**

Chair Raudebaugh called for additions and/or corrections to the April 14, 1998, Regular Meeting Minutes. **MOTION:** Commissioner Stowe moved to approve the April 14, 1998, Regular Meeting Minutes as presented. Commissioner Flaherty seconded the motion. The motion carried unanimously.

**FINANCIAL REPORT:**

Chair Raudebaugh called on Commissioner Flaherty to review the **EMS Charge for Service Monthly Activity Report** (included with these Minutes).

Chair Raudebaugh called upon Commissioner Flaherty to present the vouchers for payment. Commissioner Flaherty reported that he and Commissioner Stowe had met independently to review the vouchers, the vouchers total \$2,926.83 (Fire General \$1,956.57 [Operations \$1,890.39 & Non-Operations \$66.18] and EMS \$970.26 [Operations \$771.72 and Non-Operations \$198.54]) (Voucher Numbers 185 - 203). **MOTION:** Commissioner Stowe moved to pay the vouchers as presented. Commissioner Flaherty seconded the motion. The motion carried unanimously.

Chair Raudebaugh called for the Transfer of Funds and Commissioner Stowe reported no transfers required.

Chair Raudebaugh called on Chief Kier to review the **Itemized Expenses for the Command Vehicle** and he reported \$22,788.18 had been expended to date. Chief Kier mentioned the new Command Vehicle expenditures are still under budget and with the exception of approximately \$100 of radio modification work left to do and fire extinguishers to add, the project is complete.

**PORT LUDLOW FIRE FIGHTERS ASSOCIATION:**

No one in attendance to report.

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**JEFFERSON COUNTY PROFESSIONAL FIRE FIGHTERS LOCAL 3811:**

FF Wes Lueders stated President Lt. Ben Andrews passed down correspondence supporting the FIT program and stated the Local is pleased with the labor negotiation process. Chair Raudebaugh asked Lueders to explain the FIT program; FF Lueders likened the program to Physics having a lab – the Fire District becomes the lab for the 2-year fire science college degree program. Chair Raudebaugh asked Lueders if he has used the new computer program. Lueders stated he has already received his FFI, but does a chapter per shift. He went on to report some of the volunteers are using the program and he has witnessed volunteers applying what they've learned at the scene.

Chair Raudebaugh called on Chief Kier for the **CHIEF'S UPDATE:**

Chief Kier reported 78 alarms YTD and 11 in the month to date; Chief Kier complimented FF Wes Lueders on his vehicle service and maintenance program; a rep from General Fire will be in the District this week to discuss the Freightliner problems; repairing E31 without informing the District what and how the problem was fixed is unacceptable; Lueders stated the problem seems to be starting up again; the fire fighters don't want to drive the Freightliner because of the fear of the brakes failing; Prosecuting Attorney has advised the Freightliner is too large a vehicle to be covered under the 'lemon' law; the brakes chatter and the steering pulls to the left; 12 people are scheduled for live fire training at North Bend; one FIT student dropped out of the program, but a replacement has been accepted by PLF&R for sponsorship; the Resident FF program has been terminated; suggested a nice decal identifying the new D-fib units as donations from the community and ORM; the Indian Island engine is not going to happen since it sounds like Indian Island has experienced difficulty with their present apparatus; and Chief Kier continued on with his report (included with these Minutes).

**TOPICS for DISCUSSION and/or DECISION**

**ALS Update** Chair Raudebaugh reminded the Board of the upcoming Joint Board meeting on May 19<sup>th</sup>, 7 p.m. at Station #31. Chief Kier stated the program, operationally, is working well. Said it is his opinion to allow the Medics to get the vehicle they want and need and he encouraged the Board to support the process.

**Seminars/Meetings/Conferences** Chair Raudebaugh reviewed upcoming events; the Strategic Plan committee meeting May 16<sup>th</sup> 9 a.m. at Station #31 and the WFCM Chelan Seminar on June 6<sup>th</sup>.

**LMC Property Acquisition** Commissioner Hannan asked what are the plans for the 5 LMC acres that ORM surveyed; discussion resulted in comments that acquisition would need to be

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up to but not including the canyon; the Fire District is not interested in dealing with the drainage and water overflow issues; Chief suggested a letter to LMC asking for a meeting; Chair Raudebaugh stated the Sewer Department should be able to tell the Fire District how much LMC land is required in order to qualify as 'part of the development'; Commissioner Hannan reported the LMC Bylaws will allow for sale of the property; it was decided #1. to solicit a legal opinion from Pope, and #2. to ask LMC to enter into negotiations or to sign a 99-year lease; and it was decided Commissioner Hannan will work on the project and keep the Chief advised of his progress.

**District Name Change Implementation Plan** DS Obtinario reported no response as yet from the County Commissioners other than their Secretary, Lorna Delaney, had confirmed the name change is only for marketing and image since the County Assessor's office will not change tax records to reflect the new name.

**Lid Lift** Chief Kier thanked Commissioner Hannan for asking about future apparatus upgrades; referred the Board to five key questions (included with Agenda); stated that if we pay as we go, will need to do very, very detailed and careful planning; however, if use a Commissioners Bond, then can do the project in 12 to 18 months and pay it off in 5 to 7 years; Chief explained his immediate goal is to improve staffing; Chief reviewed his priorities numbered 1 through 4 (included with Agenda) specifically #1. Improve the initial response capability, #2. Initiate improvements to Station #31, #3. Initiate improvements to Station #33 and #32 and continue to improve manning, and #4. Upgrade apparatus; Chief recommended the title be a "service enhancement lid lift"; discussion followed regarding equipment/apparatus and it was generally agreed that except for a surplus fire engine, equipment is okay. Chief stated there is no need to purchase a back-up D-fib unit at this time. Generally it was decided priority #1 and #2 could be done simultaneously; Commissioner Johnson asked where does a sprinkler system fit into the priorities; Chief stated sprinklers would be the last to be cut, that PLF&R needs to "walk the talk".

**D-fib Solicitation Report** \$13,679 donated to the Fire Fighters Association by the community as of April 28<sup>th</sup> and ORM will donate \$3500.

**VFIS 1998-1999 Insurance Package** Chair Raudebaugh expressed his dissatisfaction with the VFIS document presentation and requested staff to ensure corrections.

**Labor Negotiations Report** Chair Raudebaugh asked Chief Kier if there is a need to plan for the next collective bargaining session in Executive Session; Chief Kier answered 'No'; Chief went on to report there are still some key topics to address, i.e., Management Rights, education, a vacation matrix, salaries, and comparables for wages; the next negotiations session is set for April 29<sup>th</sup>; labor and management have been assigned the

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task of coming up with the comparables outside of the bargaining table; Chair Raudebaugh expressed great satisfaction with the process of being calm, well thought out, no side has been unreasonable and have been able to reach middle ground. He went on to state Mr. Hill of the IAFF is very professional and good to work with and also highly complimented Chief Kier for his conduct and representation of the Board.

Chair Raudebaugh called for **Other** items for discussion or decision. It was decided the Board and Chief Kier would ask to be on the Fire Fighter Association's May 4<sup>th</sup> meeting agenda to explain the lid lift and answer questions regarding such.

**Good of the Order; Questions and Answers** There was no input received.

**Executive Session** Chair Raudebaugh called for no Executive Session.

**ADJOURNMENT:** Chair Raudebaugh called for adjournment at 8:34 p.m.

**SIGNED: BY:**   
Commissioner Roy Raudebaugh

**BY:**   
Commissioner Robert Flaherty

**BY:**   
Commissioner Dennis Hannan

**BY:**   
Commissioner Herb Stowe

**BY:**   
Commissioner Ben Johnson

**ATTEST:**

**BY:**   
Arlene F. Obtinario, District Secretary