

**Jefferson County Fire Protection District No. 3  
Board of Commissioners  
Special Meeting Agenda  
June 28, 2000**

**Call to Order**

**10:00 a.m.**

**Welcome & Introductions**

**State Purpose of Meeting**

Purpose is to review and adopt final Bond documents which shall include the Bond Resolution No. 2000-05

**Presentation from Banc of America**

**Jane Towery**

**Presentation from Bond Counsel**

**Dan Gottlieb**

**Call for formal action as required including the Adoption of  
BOND RESOLUTION NO. 2000-05**

**Explanation of Jefferson County Treasurer's Involvement in  
Administering the Fire District's Bond Payments**

**Judi Morris**

**Good of the Order, Questions, Answers**

**Call for Adjournment**

**PORT LUDLOW FIRE & RESCUE**  
**a.k.a. Jefferson County Fire Protection District 3**  
**BOARD of COMMISSIONERS**  
**Special Meeting Minutes**  
**June 28, 2000**

**CALL TO ORDER:**

Jefferson County Fire Protection District No. 3 Chairman Robert Flaherty called the Special Meeting of the Board of Commissioners of Jefferson County Fire Protection District No. 3 to order on Wednesday, June 28, 2000 at 10:00 a.m. at Station 33 located at 101 South Point Road, Port Ludlow, Washington.

Commissioners present were Commissioner Robert Flaherty, Commissioner Herb Stowe, Commissioner Roy Raudebaugh, and Commissioner David Wheeler. Also present were Chief Wayne Kier and District Secretary Arlene Obtinario. Commissioner Robert Pontius was unable to attend due to an important family medical appointment.

Chair Flaherty stated the purpose of the Special Meeting was to review and adopt the final bond documents from Banc of America and Gottlieb, Fisher & Andrews, the bond counsel, and specifically to adopt the Bond Resolution No. 2000-05.

Chair Flaherty called for introductions and Jane Towery was in attendance representing Banc of America and Dan Gottlieb was in attendance representing the bond counsel.

Jane Towery presented the Purchase Agreement for final adoption and signing by Chairman Flaherty. Ms. Towery said the average coupon equals 5.692% and the net interest cost is 5.827%; the initial bond sale went very well and Ms. Towery expects the remainder of the bonds could be sold within one weeks' time.

Chair Flaherty called on Attorney Dan Gottlieb. Mr. Gottlieb explained his company's role, as bond counsel, is to put everything into the proper language and then offer a legal opinion that the bond is proper and legal. Mr. Gottlieb went on to inform the Board that by formally adopting the Bond Resolution, the Purchase Agreement submitted by Banc of America becomes valid and approved by the Commissioners. Mr. Gottlieb stated bond counsel also deals with the ongoing federal securities laws on behalf of

the fire district. Chair Flaherty asked about the level of involvement required of the District Secretary throughout the bond's lifetime. Mr. Gottlieb explained that the District Secretary has the responsibility of providing information on the District when it is requested. He went on to explain that a bond purchaser might want statistical information such as the current property tax levy rate, current outstanding debts, revenue and expense data. Mr. Gottlieb stated that all items that need to be reported to the marketplace would be the kind of information expected of the District Secretary. Ms. Towery indicated that she would assist the District Secretary should there be a need. D.S. Obtinario asked if it would be beneficial to prepare a fact sheet ahead of time and Mr. Gottlieb replied that there would be no benefit to doing work that might not even ever be used. He stated that these types of requests are customarily few in numbers. Mr. Gottlieb went on to review the signing process of all necessary documents and once again stated that the adoption of the Bond Resolution covers all required documents so that the Chairman of the Board can sign on behalf of the District. Mr. Gottlieb stated the Chairman and the District Secretary are required to sign the actual bonds and that he would have the bonds signed at the close of the Board meeting.

Ms. Judi Morris, Jefferson County Treasurer, entered the meeting at approximately 10:20 a.m.

Mr. Gottlieb informed the Board that the bond money could be invested in unrestricted yield within 3 years. He stated the tax code does not allow for bond proceeds to be used by private businesses. He mentioned that leasing a portion of the new fire station to other state and county agencies would be allowed, however, federal agencies are treated like private enterprise.

Mr. Gottlieb stated that bond counsel would submit additional documents that would require the Chairman's signature during the first part of July and on the morning of July 11<sup>th</sup>, Banc of America would wire the bond money to the Jefferson County Treasurer to be placed in the District's project fund.

**MOTION:** Commissioner Raudebaugh moved to adopt the Bond Resolution No. 2000-05. Commissioner Stowe seconded the motion. Chairman Flaherty called for discussion of the motion. Question was called.

Chairman Flaherty called for the vote. The motion carried unanimously. The Bond Resolution No. 2000-05 was circulated for signing.

Chair Flaherty called on Ms. Judi Morris, Jefferson County Treasurer. Ms. Morris stated that the State Investment Pool's rate for the day was 6.3% and it is going up. She informed the Board that she would create a Jefferson County Fire District No. 3 Project Fund in time for the money to be wired to the County Treasurer on July 11<sup>th</sup>. Ms. Morris went on to say that, unless otherwise directed by the District #3 Board, the Treasurer invests the money in the State Pool, or it could be invested in a 1 to 2 year investment if the yield is more favorable. Ms. Morris stated she would establish the project fund for paying out the building expenditures, assign the fund number and advise the District Secretary of the specifics. Commissioner Raudebaugh asked for clarification regarding the need for 2 new funds and Ms. Morris stated that she would also set up a Bond Fund, which would be used for the purpose of making the bond payments to the fiscal agent. General discussion followed regarding the transfer of funds from one fund to another. It was understood the County Treasurer and the District Secretary would work out the details on behalf of the Board and D.S. Obtinario indicated she would intend to use the same transfer of funds format currently in place and there were no further comments to the contrary.

Chair Flaherty called for Good of the Order, Questions, Answers and the Commissioners, Chief and District Secretary all expressed their appreciation to Ms. Towery and Mr. Gottlieb for their conscientious assistance throughout the bond process.

**ADJOURNMENT:** Chairman Flaherty called for adjournment at 10:49 a.m.

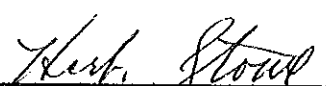
**JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 3**

Signed:

By:

  
Commissioner Robert Flaherty, Chairman

By:

  
Commissioner Herb Stowe, Vice-Chairman

By: Roy Raudebaugh  
Commissioner Roy Raudebaugh

By: David L. Wheeler  
Commissioner David L. Wheeler

By: NOT PRESENT  
Commissioner Robert V. Pontius

ATTEST:

By:

Arlene F. Obtinario  
Arlene F. Obtinario, District Secretary