

**Jefferson County Fire Protection District No. 3**  
**Board of Commissioners**  
**SPECIAL MEETING**  
**June 16, 2003**  
**A G E N D A**

- I. Call to Order                      Chair Morse                                      9:00 a.m.
- II. Flag Salute
- III. Approval of the Agenda
- IV. Public Comment
- V. State Purpose of the Special Meeting is to (1) Reviewing, Editing and/or Adopting Policy Series 2000; (2) Reviewing, Editing and/or Adopting Series 3000, if time allows; and (3) discussing and/or approving Consolidation Plans, if desired. An Executive Session may be called for the purpose of reviewing the performance of a public employee(s), if needed. Board action may be taken on any one or all of these listed subjects.
- VI. Review, Edit and/or Adopt Policy Series 2000
- VII. Review, Edit and/or Adopt Policy Series 3000
- VIII. Discuss and/or Approve Consolidation Plans
- IX. EXECUTIVE SESSION: May be called, as needed, for the purpose of reviewing the performance of public employees
- X. Good of the Order; Questions and Answers
- XI. Assignments
- XII. Call for Adjournment

**JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 3**  
**a.k.a. Port Ludlow Fire and Rescue**  
**BOARD of COMMISSIONERS**  
**Special Meeting Minutes**  
**June 16, 2003**

**CALL to ORDER:**

Chairman Commissioner Howard Morse called the Special Meeting of June 16, 2003, of the Board of Commissioners of Jefferson County Fire Protection District No. 3, a.k.a., Port Ludlow Fire and Rescue, to order at 9:02 a.m. at Station 31 located at 7650 Oak Bay Road, Port Ludlow, Washington.

Commissioners present were Commissioner Howard Morse, Commissioner Gene Carmody, Commissioner David Wheeler, and Commissioner Robert Pontius. Also present were Chief Wayne Kier and CFO/ District Secretary Arlene Obtinario.

Commissioner Bill Hansen was out-of-town on a previously scheduled commitment made prior to his appointment to the BOC.

**FLAG SALUTE** Chair Morse led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

**APPROVE the AGENDA** Chair Morse called for any changes to the Agenda. **MOTION:** Commissioner Carmody made a Motion to approve the Agenda as presented. Commissioner Pontius seconded the Motion. Chair Morse called for discussion on the Motion. Question was called. Chair Morse called for a vote on the Motion. The Motion carried unanimously.

**PUBLIC COMMENT:** Chair Morse called for public comment and received no response.

Chair Morse reported that he had met with District 1 Chairman Commissioner Jess Bondurant; they talked extensively about the third scenario Chief Kier presented to the District 3 Board at the June 10<sup>th</sup> Regular Meeting; it was agreed that a vote would be taken at the June 17 Joint BOC Meeting to determine whether or not the two districts would proceed with the consolidation effort; and Chair Morse stated that the Union and the District 1 Volunteer Fire Officers had submitted letters supporting the consolidation efforts.

**PURPOSE of the SPECIAL MEETING:**

Chair Morse stated the purpose of the Special Meeting is to (1) Review, Edit and/or Adopt Policy Series 2000; (2) and to continue with Series 3000, if time allows; and (3) to discuss and or approve Consolidation Plans, if desired. Chair Morse stated that an Executive Session could be called if needed and the Board may take action on any one or all of the listed subjects.

**Policy Series 2000, starting with Policy No. 2444** The BOC worked on the review process. Chair Morse called for a Recess of the Open Public Meeting at 10:22 a.m. and called the Special Meeting back to Order at 10:32 a.m.

The BOC will continue the review process on Policy No. 2710 next session. Two questions were raised: (1) does the district have to pay for rehab programs, and (2) what is the WFCA Health Care PPO Plan coverage for rehab. Staff will research.

**Discuss and/or Approve Consolidation Plans** Commissioner Wheeler expressed his concern regarding financial fairness; Chief Kier said he needs to know the Joint Board's decision regarding consolidation before District 3 proceeds to hire additional responders; Chief stated there is a need to identify what's in it for each district; Commissioner Carmody stated the need to clear the air regarding what each Board identifies as consolidation; Commissioner Pontius stated the guideline is to better serve the public; Commissioner Carmody stated that now the Boards would be looking at consolidating the whole program, not just a few services; Chief Kier said there needs to be 1 plan and 1 leader; Commissioner Pontius said the Commissioners probably need to pick 1 Chief to run it with 1 Chief becoming an Assistant Chief and the seniority of the career personnel will dictate the other consolidated assignments; and Commissioner Carmody said he wants to be proactive in reporting to the public.

Chair Morse left the Meeting at 11:41 a.m. to attend to a previously scheduled appointment. Vice Chair Carmody took charge of the Meeting.

**Executive Session** Vice Chair Carmody asked for a need to call an Executive Session and there was no need.

Vice Chair Carmody called for **Good of the Order; Questions and Answers** Commissioner Pontius reported that he had conducted his own personal survey on the 1/10 of 1% sales tax and the response he received indicated that government had enough money and that whatever is funding JeffCom now would be withdrawn and the public would have to take over the funding.

Commissioner Carmody reported that during the review of the district bills, Qwest long distance is being used and it is more expensive and Chief Kier said staff would check into it.

Vice Chair Carmody called for additional topics for Good of the Order and there were no further responses.


**ADJOURNMENT:**

Vice Chair Carmody called for adjournment at 12:05 p.m.

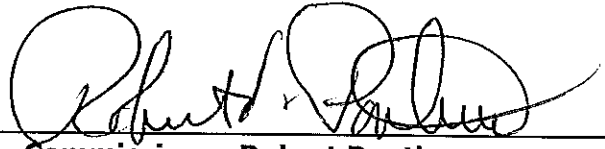
**JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 3**

Signed:

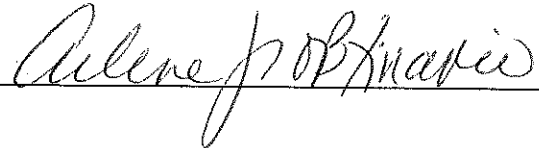
BY:   
Commissioner Howard Morse, Chairman

BY:   
Commissioner Eugene Carmody, Vice-Chairman

BY:   
Commissioner David Wheeler

BY:   
Commissioner Robert Pontius

BY: \_\_\_\_\_ NOT PRESENT \_\_\_\_\_  
Commissioner William Hansen

ATTEST: By:  Arlene F. Obtinario, District Secretary

JEFFERSON COUNTY  
VOUCHER SUMMARY

7/8/2003

We, the Undersigned Board of Fire Commissioners of Jefferson County Fire Protection District No.3, Jefferson County, do hereby certify that services rendered, hereinafter specified, have been received and are approved for payment.

SIGNED:

By: [Signature]  
Commissioner

By: [Signature]  
Commissioner

By: [Signature]  
Commissioner

By: [Signature]  
Commissioner

By: [Signature]  
Commissioner

ATTEST:

By: [Signature]  
District Secretary

VENDOR	*----- CLAIMANT -----*	AMOUNT
*WH285	WHISTLE WORKWEAR	\$253.87
BEA150	BEAVER VALLEY GENERAL STORE	\$192.89
CAR080	GENE CARMODY	\$80.28
HAD105	HADLOCK BUILDING SUPPLY	\$111.20
HOW230	CONNIE HOWLAND	\$27.62
KIT400	KITSAP TIRE CENTER INC.	\$662.47
MIL017	MILLENNIUM	\$106.88
MOR500	HOWARD MORSE	\$13.32
MUR150	MURREY'S DISPOSAL CO., INC.	\$78.65
OBT100	ARLENE OBTINARIO	\$21.60
OLY797	OLYMPIC WATER & SEWER, Inc.	\$165.79
PON100	ROBERT PONTIUS	\$184.32
POR400	PORT TOWNSEND LEADER	\$84.78
PUG100	PUGET SOUND ENERGY	\$702.07
QWE105	QWEST	\$414.15
STC100	ST CLAIR AUTO SUPPLY	\$17.77
TRU200	TRUSTEED PLANS	\$5,035.00
VIK110	VIKING OFFICE PRODUCTS	\$220.60
VIL100	PORT LUDLOW VILLAGE STORE	\$63.28
WAS325	WA STATE ASSOC FIRE CHIEFS	\$350.00
WAT150	WATER DISTRICT NO. 1 OF JEFF COUNTY	\$50.00
WAY220	WAYPOINT COMMUNICATIONS, INC	\$81.00
COM095	COMMERCIAL OFFICE INTERIORS	\$1,630.05
CEN045	CENEX <u>less 2 medic 13 slips (\$42.84)</u>	<del>\$129.83</del> 86.99
EMS200	EMS SPECIAL AGENCY FUND	\$180.00
SYS330	SYSTEMS DESIGN	\$359.51
TRU200	TRUSTEED PLANS	\$1,232.49

TOTAL VOUCHERS PAYABLE

\$12,406.58 — \$12,449.42 —

*corrected  
af0*