

**REGULAR MEETING MINUTES
OF THE
CONSOLIDATION BOARD OF COMMISSIONERS
Jefferson County Fire District 1
Jefferson County Fire District 3, a.k.a. Port Ludlow Fire & Rescue
North Kitsap Fire & Rescue
November 9, 2004**

Commissioners Present:

Jefferson County Fire Protection District No. 1

Jess Bondurant, Jr., Chairman of the Board
Edward L. Davis, Vice Chair
Terry Heineman

Jefferson County Fire Protection District No. 3

Gene Carmody, Chairman of the Board
David Wheeler, Vice Chair
Robert Pontius
Bill Hansen
Mike Porter

North Kitsap Fire & Rescue

L.V. "Red" Denson, Chairman of the Board
Gillian Gregory, Vice Chair
Leon Thomas
Fernando Espinosa
Will Stewart

Also Present:

Chuck Boggs, Chief, Fire District No. 1
Wayne Kier, Chief, Fire District No. 3
Paul Nichol, Chief, NKFR
Dan Smith, Assistant Chief, NKFR
Michele Laboda, Public Information Officer, NKFR Community Services
Arlene Obtinario, CFO/District Secretary, Fire District No. 3 &
Fire District No. 1 District Secretary
Crystal Tuson, Administrative Assistant, Fire District No. 1

Not Present:

Cindy Moran, Administrative Assistant/Dist. Secretary, NKFR

CALL TO ORDER

Jefferson County Fire Protection District No. 1 Chairman, Jess Bondurant, called the Regular Meeting of the Consolidation Board of Commissioners to order on Tuesday, November 9, 2004, at 7:35 p.m., at Station 11, located at 9193 Rhody Drive, Chimacum, Washington.

FLAG SALUTE:

Chairman Bondurant requested the meeting attendees stand and recite the Pledge of Allegiance to the Flag.

WELCOME & INTRODUCTIONS:

Chair Bondurant called for introductions of all attendees.

APPROVAL of the AGENDA: Chairman Bondurant called for approval of the Agenda.

MOTION: Commissioner Heineman moved to approve the agenda. Commissioner Davis seconded the motion. Chairman Bondurant called for discussion of the Motion. Question was called. Chairman Bondurant called for a vote on the Motion. The Motion carried unanimously.

EXECUTIVE SESSION: NKFR Chairman Denson called for an Executive Session of the North Kitsap Fire & Rescue Board at 7:37 p.m. to review the performance of public employees. Chair Denson invited Chiefs Nichol and Smith to attend.

Chair Bondurant continued through the Agenda.

APPROVAL of the MINUTES: Chairman Bondurant called for additions or corrections to the listed meeting minutes. **MOTION:** Commissioner Davis moved to approve the Consolidation October 12 Regular Meeting Minutes as presented. Commissioner Carmody seconded the motion. Chairman Bondurant called for discussion of the Motion. Question was called. Chairman Bondurant called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Wheeler moved to approve the Consolidation October 25 Special Meeting Minutes as presented. Commissioner Heineman seconded the motion. Chairman Bondurant called for discussion of the Motion. Question was called. Chairman Bondurant called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Wheeler moved to approve the Jefferson 3 October 11 Regular Meeting Minutes as presented. Commissioner Porter seconded the motion. Chairman Carmody called for discussion of the Motion. Question was called. Chairman Carmody called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Hansen moved to approve the Jefferson 3 October 19 Special Meeting Minutes as presented. Commissioner Porter seconded the motion. Chairman Carmody called for discussion of the Motion. Question was called. Chairman Carmody called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Heineman moved to approve the Jefferson 1 October 12 Special Meeting Minutes as presented. Commissioner Davis seconded the motion. Chairman Bondurant called for discussion of the Motion. Question was called. Chairman Bondurant called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Heineman moved to approve the Jefferson 1 October 13 and October 18 Special Meeting Minutes as presented. Commissioner Davis seconded the motion. Chairman

Bondurant called for discussion of the Motion. Question was called. Chairman Bondurant called for a vote on the Motion. The Motion carried unanimously.

APPROVAL OF VOUCHERS & PAYROLL:

Chair Bondurant passed over the NKFR vouchers and payroll approvals since the NKFR BOC was still in Executive Session.

Jefferson 1: MOTION: Commissioner Davis moved to approve payment of the vouchers totaling \$16,661.07 as submitted. Commissioner Heineman seconded the motion. Chairman Bondurant called for discussion of the Motion. Question was called. Chairman Bondurant called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Heineman moved to approve payment of the October payroll totaling \$33,831.48. Commissioner Davis seconded the motion. Chairman Bondurant called for discussion of the Motion. Question was called. Chairman Bondurant called for a vote on the Motion. The Motion carried unanimously.

Jefferson 3: MOTION: Commissioner Wheeler moved to approve payment of the 11/03/04 vouchers totaling \$15,139.84 as submitted. Commissioner Porter seconded the motion. Chairman Carmody called for discussion of the Motion. Question was called. Chairman Carmody called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Porter moved to approve payment of the 11/09/04 vouchers totaling \$12,913.89 as submitted. Commissioner Wheeler seconded the motion. Chairman Carmody called for discussion of the Motion. Question was called. Chairman Carmody called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Hansen moved to approve payment of the October payroll totaling \$65,843.91. Commissioner Pontius seconded the motion. Chairman Carmody called for discussion of the Motion. Question was called. Chairman Carmody called for a vote on the Motion. The Motion carried unanimously.

Medic 13: MOTION: Commissioner Heineman moved to approve payment of the vouchers totaling \$1,234.77 as submitted. Commissioner Porter seconded the motion. Chairman Bondurant called for discussion of the Motion. Question was called. Chairman Bondurant called for a vote on the Motion. The Motion carried unanimously.

FINANCIAL REPORTS/ACTION:

Jefferson 3: MOTION: Commissioner Wheeler moved to approve the transfer of \$41,990 from the General Fund 659-003-010 to the Bond Fund 659-003-020 for the December 1 bond payment. Commissioner Pontius seconded the motion. Chairman Carmody called for discussion of the Motion. Question was called. Chairman Carmody called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Wheeler moved to approve the transfer of \$41,990 from the EMS Fund 660-003-100 to the Bond Fund 659-003-020 for the December 1 bond payment.

Commissioner Pontius seconded the motion. Chairman Carmody called for discussion of the Motion. Question was called. Chairman Carmody called for a vote on the Motion. The Motion carried unanimously.

PUBLIC PARTICIPATION/COMMENTS: None.

CHIEF REPORTS: Chief Boggs and Chief Kier read their reports to the assembly.

NKFR Call Back to Order: Chairman Denson called the North Kitsap Fire & Rescue BOC back to order at 8:00 p.m. Commissioner Denson read the following statement to the assembly:

“For the past several days, I have been agonizing over various aspects of the proposed consolidation between North Kitsap Fire & Rescue, Jefferson County Fire district #1 and Port Ludlow Fire & Rescue. After in-depth consultation with Chief Nichol and other staff members, I have come to the conclusion that the obstacles presented by differing philosophies among the three districts’ elected officials far outweigh the potential benefits of this consolidation effort. It is my belief that this disparity in management styles would so adversely affect our staffs’ ability to function, that the current effort simply could not serve the interests of North Kitsap Fire & Rescue’s taxpayers. Therefore, it is my view that North Kitsap Fire & Rescue should discontinue discussions and negotiations at this time. I open the floor for motions from my fellow commissioners on this issue.”

District Secretary Obtinario interrupted to remind the Boards of the need to conduct the public hearing(s).

Chair Bondurant called for a Recess of the Regular Meeting at 8:01 p.m. for the purpose of conducting a Public Hearing for Jefferson 1’s 2005 revenue/budget.

Chair Bondurant called the Regular Meeting back to order at 8:04 p.m.

MOTION: NKFR Commissioner Leon Thomas moved for NKFR to discontinue discussions and negotiations at this time. Commissioner Stewart seconded the Motion. Chair Denson called for a vote on the Motion. The Motion carried unanimously.

Chair Denson called for adjournment of the meeting of the North Kitsap Fire & Rescue Board of Commissioners at 8:05 p.m. Commissioner Stewart moved for adjournment. Commissioner Espy seconded the Motion. Chair Denson called for a vote on the Motion. The Motion carried unanimously. The NKFR BOC left the premises immediately.

DIVISION REPORTS: none.

UNFINISHED BUSINESS:

Jefferson 1: MOTION: Commissioner Davis moved to approve the 2005 Systems Design Ambulance Transport Billing Contract. Commissioner Heineman seconded the Motion. Chair Bondurant called for discussion of the Motion. Question was called. Chair Bondurant called for a vote on the Motion. The Motion carried unanimously.

Chair Bondurant reported that Jefferson 1 had hired two fire fighter/EMT's contingent on successfully passing their medical exams.

MOTION: Commissioner Davis moved to adopt Policy AO2-01 Burn Permit Policy revisions. Commissioner Heineman seconded the Motion. Chair Bondurant called for discussion of the Motion. Question was called. Chair Bondurant called for a vote on the Motion. The Motion carried unanimously.

Jefferson 3: MOTION: Commissioner Pontius moved to approve the 2005 Systems Design Ambulance Transport Billing contract. Commissioner Hansen seconded the Motion. Chair Carmody called for discussion on the Motion. Question was called. Chair Carmody called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Hansen moved to adopt Policy No. 2730 Personnel Health Insurance – COBRA as amended. Commissioner Porter seconded the Motion. Chair Carmody called for discussion on the Motion. Chair Carmody called for discussion on the Motion. Question was called. Chair Carmody called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Hansen moved to take the following Motion off the table: “to adopt Resolution 91-009 Charge for Copies as the language for a policy”. Commissioner Pontius seconded the Motion. Chair Carmody called for discussion on the Motion. Chair Carmody called for discussion on the Motion. Question was called. Chair Carmody called for a vote on the Motion. The Motion carried unanimously. Commissioner Hansen offered a new Motion.

MOTION: Commissioner Hansen moved to put Resolution 91-009 into the new policy format. Commissioner Wheeler seconded the Motion. . Chair Carmody called for discussion on the Motion. Question was called. Chair Carmody called for a vote on the Motion. The Motion carried unanimously.

Chief Kier asked the Jefferson 3 BOC for permission to find a home for the surplus generator within the fire service family since District 2 Chief Wilson has already procured one for Station 21. He reported that Chief Wilson had asked to place District 3's surplus generator at the Coyle Community Center. **MOTION:** Commissioner Pontius moved for approval for the Chief to find a home for the generator within the Jefferson County fire service. Commissioner Porter seconded the Motion. Chair Carmody called for discussion on the Motion. Question was called. Chair Carmody called for a vote on the Motion. The Motion carried unanimously.

UNFINISHED BUSINESS:

Jefferson 1: MOTION: Commissioner Heineman moved to accept the 04-05 JEFFCOM Contract Extension. Commissioner Davis seconded the Motion. Chair Bondurant called for discussion of the Motion. Question was called. Chair Bondurant called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Davis moved to authorize the purchase of a stair chair. Commissioner Heineman seconded the Motion. Chair Bondurant called for discussion of the Motion. Question was called. Chair Bondurant called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Heineman moved to adopt Resolution No. 04-08 General Levy Property Tax Increase. Commissioner Davis seconded the Motion. Chair Bondurant called for discussion of the Motion. Question was called. Chair Bondurant called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Davis moved to adopt Resolution No. 04-09 EMS Levy Property Tax Increase. Commissioner Heineman seconded the Motion. Chair Bondurant called for discussion of the Motion. Question was called. Chair Bondurant called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Heineman moved to adopt Resolution No. 04-10 2005 Budget. Commissioner Davis seconded the Motion. Chair Bondurant called for discussion of the Motion. Question was called. Chair Bondurant called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Heineman moved to adopt the 2005 Budget. Commissioner Davis seconded the Motion. Chair Bondurant called for discussion of the Motion. Question was called. Chair Bondurant called for a vote on the Motion. The Motion carried unanimously.

Jefferson 3: MOTION: Commissioner Wheeler moved to accept District 1's letter to rescind their previous ALS Agreement cancellation notification. Commissioner Porter seconded the Motion. Chair Carmody called for discussion of the Motion. Question was called. Chair Carmody called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Porter moved to adopt Resolution No. 2004-03 General Levy Property Tax Increase. Commissioner Hansen seconded the Motion. Chair Carmody called for discussion of the Motion. Question was called. Chair Carmody called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Hansen moved to adopt Resolution No. 2004-04 EMS Levy Property Tax Increase. Commissioner Porter seconded the Motion. Chair Carmody called for discussion of the Motion. Question was called. Chair Carmody called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Hansen moved to adopt Resolution No. 2004-05 2005 Budget. Commissioner Porter seconded the Motion. Chair Carmody called for discussion of the Motion. Question was called. Chair Carmody called for a vote on the Motion. The Motion carried unanimously.

1 & 3 ALS: MOTION: Commissioner Pontius moved to return to meeting on the third Tuesday of the month starting November 16. Commissioner Davis seconded the Motion. Chair Bondurant called for discussion of the Motion. Question was called. Chair Bondurant called for a vote on the Motion. The Motion carried unanimously.

GOOD of the ORDER:

1. Chief Kier announced that he is the County Chiefs' representative to JEFFCOM for 2005.

2. It was clarified that the Town Meetings would proceed as planned.
3. Commissioner Wheeler stated Local 3811's agreement ends 12/31/04 so there is a need to address a new contract.
4. Commissioner Pontius said that NKFR's pulling out gives Jefferson County the opportunity to work together.
5. Commissioner Hansen said he liked the 1 & 3 stakeholders' process and would like to continue.
6. District 6 Chair Rich Stapf commended the 1 & 3 Boards for a good attitude in "light of a bombshell".
7. Chief Zehren asked the 1 & 3 Boards to fix their philosophies.
8. Local 3811 President Wicus McGuffey said there are many disappointed people, but there is a lot of work to do; he stated that he would be meeting with the Labor/Management Committees to begin work on the Local 3811 contract.

ADJOURNMENT: Chair Bondurant called for adjournment of the meeting at 8:46 p.m.

SIGNED: JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 1

By: _____
 Jess Bondurant, Jr., Commissioner, Chairman of the Board

By: _____
 Edward L. Davis, Commissioner, Vice Chair

By: _____
 Terry Heineman, Commissioner

SIGNED: JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 3

By: _____
 Eugene Carmody, Commissioner, Chairman of the Board

By: _____
 David Wheeler, Commissioner, Vice Chair

By: _____
 Robert Pontius, Commissioner

By: _____
 William Hansen, Commissioner

By: _____
 Mike Porter, Commissioner

ATTEST:
 By: _____
 Arlene F. Obtinario, 1 & 3 District Secretary

SIGNED: NORTH KITSAP FIRE & RESCUE

By: _____
L. V. "Red" Denson, Commissioner, Chairman of the Board

By: _____
Gillian Gregory, Commissioner, Vice Chair of the Board

By: _____
Fernando Espinosa, Commissioner

By: _____
Leon Thomas, Commissioner

By: _____
Will Stewart, Commissioner

ATTEST:

By: _____
Cindy Moran, District Secretary