JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 3
a.k.a. Port Ludlow Fire and Rescue
BOARD of COMMISSIONERS
Special Meeting Minutes
August 17, 2005

CALL to ORDER:

Chairman Commissioner Gene Carmody called the Special Meeting of August 17, 2005, of the Board of Commissioners of Jefferson County Fire Protection District No. 3, a.k.a., Port Ludlow Fire and Rescue, to order at 7:00 p.m. at Station 31 located at 7650 Oak Bay Road in Port Ludlow, Washington.

Commissioners present were Commissioner Gene Carmody, Commissioner David Wheeler, Commissioner Robert Pontius, Commissioner Bill Hansen, and Commissioner Mike Porter. Also present were Chief Wayne Kier, Assistant Chief Ed Wilkerson, and CFO/District Secretary Arlene Obtinario.

FLAG SALUTE:

Chair Carmody led the assembly in the Pledge of Allegiance to the Flag of the United States of America.

APPROVAL of the AGENDA:

MOTION: Commissioner Wheeler moved to approve the Agenda as presented. Commissioner Porter seconded the Motion. Chair Carmody called for discussion of the Motion. Question was called. Chair Carmody called for a vote on the Motion. The Motion carried unanimously.

PURPOSE of the SPECIAL MEETING:

Chair Carmody stated the purpose of the Special Meeting is to accept Chief Wayne Kier's letter of resignation as Fire Chief for Port Ludlow Fire & Rescue and for discussion, development, and/or implementation of immediate, short-term, and/or long-term plans relating to this employment resignation. Executive Sessions may be utilized.

PRESENTATION of LETTER of RESIGNATION:

Chair Carmody announced receipt of Chief Kier's letter of resignation to take an Assistant Chief position with North Kitsap Fire & Rescue, designating his last day with PLFR as October 31, 2005 with BOC approval for him to use his vacation accrual in the month of October.

EXECUTIVE SESSION:

Chair Carmody called for an Executive Session at 7:03 p.m. for 20 minutes to review the qualifications and performance of public employees. Chief Kier and Assistant Chief Wilkerson were invited to stay for the Executive Session.

Commissioner Pontius announced an extension of the Executive Session for an additional 15 minutes at 7:23 p.m.

Commissioner Pontius announced an extension of the Executive Session for an additional 10 minutes at 7:38 p.m. and Chief Kier and A.C. Wilkerson were excused from the Executive Session.

CALL BACK to ORDER:

Chair Carmody called the Regular Meeting back to order at 7:48 p.m.

BOARD ACTION REGARDING LETTER of RESIGNATION:

MOTION: Commissioner Pontius moved to accept Chief Kier's letter of resignation as written. Commissioner Hansen seconded the Motion. Chair Carmody called for discussion of the Motion and

stated that the Board accepts the letter of resignation with regret and full support. Question was called. Chair Carmody called for a vote on the Motion. The Motion carried unanimously.

IMMEDIATE, SHORT-TERM, and LONG-TERM PLANS DISCUSSION:

Chair Carmody stated that this meeting would deal with the immediate needs and all other plans would be dealt with at a later time.

MOTION: Chair Carmody moved to appoint Ed Wilkerson as the Interim Chief effective October 1, 2005, until January 1, 2006. Commissioner Porter seconded the Motion. Chair Carmody called for discussion of the Motion. Question was called. Chair Carmody called for a vote on the Motion. The Motion carried unanimously.

MOTION: Commissioner Hansen moved to table Agenda Item X. Board Action Regarding Necessary Plans and the Short-term and Long-term Plans referred to in Agenda Item VII indefinitely. Commissioner Porter seconded the Motion. Chair Carmody called for discussion of the Motion. Question was called. Chair Carmody called for a vote on the Motion. The Motion carried unanimously.

GOOD of the ORDER:

Each Commissioner offered their personal gratitude for Chief Kier's service as PLFR's Fire Chief and wished him well in his new endeavor.

ASSIGNMENTS:

Chair Carmody announced that Commissioner Hansen would serve as the Public Information Officer [PIO] for this event.

ADJOURNMENT:

Chair Carmody called for Adjournment at 7:54 p.m.

JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 3

Signed: **BY:**_____
Commissioner Eugene Carmody, Chairman

BY:_____
Commissioner David Wheeler, Vice-Chairman

BY:_____
Commissioner Robert Pontius

BY:_____
Commissioner William Hansen

BY:_____
Commissioner Mike Porter

ATTEST: By:_____Arlene F. Obtinario, District Secretary