

JEFFERSON COUNTY FIRE DISTRICT NO. 3

a.k.a. PORT LUDLOW FIRE & RESCUE

BOARD OF COMMISSIONERS

SPECIAL MEETING MINUTES

November 8, 2006

CALL TO ORDER:

Chairman Commissioner David Wheeler called the Special Meeting of November 8, 2006 of the Board of Commissioners for Jefferson County Fire District No. 3, a.k.a. Port Ludlow Fire and Rescue, to order at 2:00 p.m. at Station 31 located at 7650 Oak Bay Road, Port Ludlow, Washington.

Commissioners present were Commissioner Eugene Carmody, Commissioner David Wheeler, Commissioner Robert Pontius, Commissioner Bill Hansen, and Commissioner Mike Porter. Also present were Chief Ed Wilkerson, Administrative Chief Arlene Obtinario and Administrative Assistant/District Secretary Colette Campbell.

Chair Wheeler called for approval of the Special Meeting Agenda. **MOTION:** Commissioner Porter moved to accept the agenda as presented. Commissioner Hansen seconded the motion. Chair Wheeler called for discussion of the Motion. Question called. Chair Wheeler called for a vote on the Motion. The Motion carried unanimously.

Deferred Compensation for Volunteer Members

Chair Wheeler submitted a draft resolution for review and stated it was for information only. Chair Wheeler reported that during the WFCA Conference he attended a workshop on deferred compensation and wanted to have discussion on this resolution language and answer any questions the Board may have. Discussion took place. Chair Wheeler noted that if the Board were to adopt this Resolution, he would propose to establish a policy to match volunteer points with a cap.

2007 Budget & Revenue Review

Chair Wheeler turned the meeting over to Chief Wilkerson. Chief Wilkerson reviewed the revenue summary for the General and EMS Funds.

Chief Wilkerson reviewed the detailed revenue and expenditure spreadsheets, pointing out the major changes from 2006 to 2007.

3:39 p.m. Chair Wheeler called for a 10-minute break.

3:50 p.m. Chair Wheeler called the meeting back to order.

Chief Wilkerson summarized the budget revenue and expenditures by stating that there is an approximate 87% ratio for wage and benefit costs, which is high and PLF&R cannot continue to sustain that level going into 2008.

Chair Wheeler asked if all the Board members were comfortable with the budget as presented. Chief Wilkerson added that he plans to put in the end of year budget

figures into the spreadsheet in February and may ask the Board to amend the 2007 budget. Commissioner Pontius voiced concerns on the expenditures being more than the 2007 revenue. Discussion on how the 1% limit has affected the budgeting process and concerns on the budget process took place.

Strategic Plan, Goal 1

Chief Wilkerson circulated the Finance Committees recommendation packet. Discussion took place on lid lifts. Chief Wilkerson shared the 2008 preliminary projected revenue and expenditures on an overhead slide. **MOTION:** Commissioner Carmody moved to ask the voters to restore the General Levy to \$1.50 per \$1,000 AV and the EMS Levy to \$0.50 per \$1,000 AV. Commissioner Porter seconded the motion. Chair Wheeler called for discussion. Chair Wheeler called for a vote. 4 yes/1 no (Commissioners Wheeler, Hansen, Carmody and Porter ~ yes/Commissioner Pontius no). The motion carried.

Commissioner Hansen stated that he wanted to go on the record for supporting the 2007 Budget. Chair Wheeler also stated he supported the 2007 Budget. Commissioner Pontius voiced his concerns with the Budget. Discussion took place. Chair Wheeler asked if the Board supported the 2007 Budget and there was unanimous support.

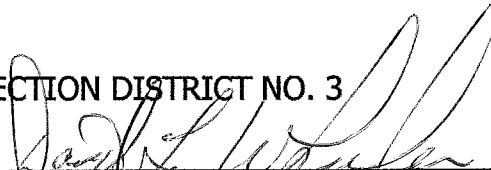
Chair Wheeler stated it was important the Board of Fire Commissioners are together and stay together during the budgeting process and during the lid lift process to provide the best information to the voters. Chief Wilkerson encouraged the Board to come in, talk about concerns, and ask questions before the November 14 meeting.

ADJOURNMENT: There being no further business, Commissioner Porter moved to adjourn at 4:50 p.m. Chair Wheeler seconded the motion. The Motion carried unanimously.

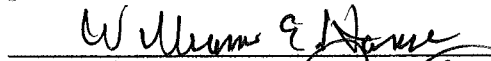
JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 3

SIGNED:


BY:


Commissioner David Wheeler, Chairman

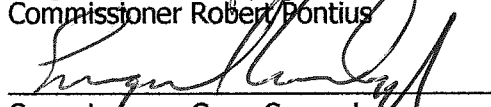
BY:


Commissioner William Hansen, Vice Chairman

BY:


Commissioner Robert Pontius

BY:



Commissioner Gene Carmody

BY:


Commissioner Mike Porter

ATTEST:

By:


Colette Campbell, District Secretary